








## Patient Reference Group Meeting

Thursday 29<sup>th</sup> November, 5pm – 7pm  
Meeting Room, Colton Mill Medical Centre, Stile Hill Way Leeds LS15 9JH

### AGENDA

Agenda Item No.	Time	Agenda Item	Purpose and supporting documents	Lead
1.0	17.00pm	Welcome & apologies		AM
<b>2.0</b>	<b>Minutes</b>			
2.1	17.05pm	Minutes from recent PPG meetings <ul style="list-style-type: none"> <li>Health Fair 22.6.18</li> <li>Locality Meeting 23.10.18</li> </ul>	For information  Minutes PRG 22.6.18 70th NHS event.pdf  PRG locality minutes of meeting 23.10.18.	AM
<b>3.0</b>	<b>CQC Inspection Report</b>			
3.1	17.15pm	Overview of the inspection and key findings	For discussion	AM
<b>4.0</b>	<b>Electronic Prescribing</b>			
4.1	17.30pm	How can we increase our patient usage for Electronic Prescribing Services	Presentation and discussion  Electronic Prescribing Service Presentation	Joe Helliwell
<b>5.0</b>	<b>Carer support</b>			
5.1	18.00pm	Review of our carer action plan Meet our Carer Champion Amy Kot Carers Leeds – Jo Jenner	For discussion  Carers Service and Action Plan 2018 to 2	AK
<b>6.0</b>	<b>AOB</b>			
	18.30pm	Patient Newsletter	 Newsletter V1 Winter.pdf	ALL
<b>7.0</b>	<b>Next Meetings</b>			
7.1		Wednesday 5pm – 7pm 13 <sup>th</sup> February 2019 Wednesday 5pm – 7pm 8 <sup>th</sup> May 2019 Thursday 5-7pm 5 <sup>th</sup> September 2019		