

**LOCALITY PATIENT REFERENCE GROUP MEETING**  
**Minutes of meeting - Tuesday 17<sup>th</sup> June 2018**  
**At Gibson Lane Practice – 6.00pm to 8.00pm**

**Apologies:- Stuart Green ,Grahame Fox, Jean Gardiner and Karen Nicholson**

Gill Collins	P manager GLP
Roy Wilson	Chairman GLP and Locality PPG
Gerry Rredgett	GLP PPG member
Anne Heeson	NC and Middleton PPG member
Pauline Hope	OMC PPG memembr
Adam stewart	CCG engagement team
Stuart Green	Colton Mill MC PPG Member – Apologies
<b>Welcome and Introduction</b>	Roy Wilson - chairman
<b>Notes of previous meeting</b>	<b>Accepted as correct</b>
<b>Vice Chairman</b>	Not discussed.
<b>Collaborative Services In the locality- update on what has been happening</b>	<p><b>Patient Liaison Service – project 1</b>  Continue to monitor DNA and Falls And Frailty pts funding for project ends Oct 2018</p> <p><b>Healthy Lifestyle Services- project 2</b>  Newsletter handed out to members. Over 1000 pts now seen in the service and excellent outcomes. Walking football team now have a sponsored football kit.  Funding for service to cease in October 2018.locality PPG members very disappointed ad they have had a large input in how the service has developed across the locality and feel that it has been very beneficial for pts. Why when NHS England are focusing on ‘prevention’ can this service not continue. Not a lot of local services in LS25/26 for pts to access, this is being addressed by locality</p> <p><b>Enhanced Access Clinics - project 3</b>  Funding will cease in october .New extended hours service to begin at Seacroft along current sessions at St Georges centre. Hopefully there will be some form of physio first service to continue as this has also been a great success for tps to access a physio in practices.  NB AH brought up the parking issue at Seacroft that needs feeding back to the locality and the CCG, £2.10 to park and meters only take cards no cash. You have to walk through the hospital to purchase a scratch card to put on your car. Can GC feed back and we discussed that parking should be free evening and w’ends for primary care pts attending Extended access apts.  Parking is free at St George’s centre.  Also transport issue for pts living in Rothwell/Oulton area costly and not much public transport links to get to seacroft.</p>

	<p><b>Collaborative Patient Reference Group – project 4</b>  <b>This locality PPG will continue without any funding GC and KN are happy to continue to facilitate it has proved to be in a success with members moving forward with ideas and services for the locality population.</b></p>
<p><b>Presentation Adam Stewart- Engagement officer Leeds CCG on leeds PPG's</b></p>	<p><b>AS presented to the locality PPG update of where the engagement team were at at present.</b>  <b>Now one CCG increased staff in engagement team from 2.5 to 6.Now work across the city.</b>  <b>Now recruiting CCG volunteers of which PH has applied and is being interviewed shortly. Currently 12 and looking to recruit upto 24.these will replace the PAG members</b>  <b>Plan to hold a 2<sup>nd</sup> PPG event later in the year with possibility of workshops and group working</b>  <b>Implement online SLACK which works form an ap on computer or phone to improve communication.</b>  <b>Funding has been approved for PPGS 's to fund practice projects.</b>  <b>Practices asked to submit a plan for funding.</b>  <b>GC noted that it wasn't possible to send in a locality submission as they had no action plan that was required. AS said there wasn't a need for an action plan and Gc will discuss later in meeting a submission bid on behalf of the locality.AS sated to submit on behalf of each member practice and to submit before next Monday when the panel meet. Gc to feed back to locality practice meeting tomorrow for agreement.</b></p>
<p><b>Hub working extended access service</b></p>	<p>. As discussed above the St Georges service is up and running and Seacroft from October.</p>
<p><b>Pharmacist remote access service</b></p>	<p>This service commenced 25<sup>th</sup> june for some practices on pilot scheme.Pts can be booked in with pharmacist who will contact the pt between 6.30pma nd 8pm to discuss medication queries, undertake medication reviews.Currently working well.</p>
<p><b>New locality team and services.</b></p>	<p>Locality team ahs been set up comprises of 2 gps one nurse and 2 p managers form the locality ot lead on services in our locality  Services that have been put forward for CCG approval:-  Leg ulcer clinic – similar to Otley keg club  Obesity service – some form of Healthy Lifestyle services to reduce obesity in the locality  Care navigation- navigate pts to best service for their need training of staff undergoing. PPG wanted it noted that there needs to be</p>

	communication to the pt population to ensure they know about this new way of pt care and how pts will be signposted to appropriate service they need which may not be the GP.
<b>Estates update</b>	New housing developments planned across all the locality. At present discussions on new premises mergers etc is in very early stages. GC will update PPG at further meetings as more info is known
NHS 70 <sup>th</sup> birthday celebrations	GLP and PH from Oulton ran a campaign for NHS 70 <sup>th</sup> birthday . GC to find out what other locality practices have done and Lofthouse are running a campaign in October. Gc to feed back to the PPG
Locality PPG funding	Discussed and agreed to put in bids from all practices to runs some of the Healthy Lifestyle service project to continue the excellent work undertaken by practice and the PPG and to fund broader communication of the locality PPG
Social prescribing directory	This is required for care –navigation for staff and for pts awareness of the services available in their locality. GC to feedback to the locality that this needs to be looked at be the CCG PH has a list of services provided by fair trade in Rothwell/Oulton locality.
New Mental health services in primary care	AH informed the PPG of pt feedback survey for provision of services in Leeds
<b>Next Meeting and close of meeting</b>	Date of next meeting Tues 23 <sup>rd</sup> Oct 2.30pm GLP
<b>Cancer awareness</b>	Following presentation from MB at a previous meeting AH is now going to be part of a team looking at this issue in the community